

Institute of Texan Cultures—LIBRARY RESOURCES

The Institute of Texan Cultures' Library is a research library that serves ITC staff, the UTSA community, and the general public. The library's mission is to support research and education on the history and culture of Texas with specific emphasis on ethnic culture. The Library has five major collections—books and periodicals, photographs, vertical files, oral histories, and microforms.

BOOKS AND PERIODICALS

The Library houses approximately 7,000 books and periodicals on the history and cultures of Texas.

ACCESS AND USE—

You can search the UTSA Library's catalog UCAT (<http://ucat.utsa.edu>), which includes the Institute of Texan Cultures' Library's books and periodicals.

VERTICAL FILES

The vertical files contain material on a variety of topics relating to the Institute's exhibits and research programs. It also contains a wide range of clippings, articles, brochures, and research notes relating to Texas history and culture.

ACCESS AND USE—

You can search through our vertical file index database by ethnic group or subject. There are two computers available in the Reading Room for looking up items within the online catalogs and databases.

ORAL HISTORY

The Library has a collection of more than 600 tape-recorded interviews with individuals throughout the state. Interview topics range widely but tend to be on themes relating to local and regional history, important individuals and events, and Texas traditional lifeways. Most interviews have been transcribed; the transcripts are available to the public.

MICROFORMS

The Library has a small collection of documents on microfilm and microfiche. Microform resources include: Early Texas Newspapers; Early Czech Newspapers; Translations of Statistical and Census Reports of Texas, 1782-1836; Sources Documenting Blacks in Texas, 1630-1803; and various census reports,

newspapers and San Antonio city directories. Please ask a library staff member for help in locating microfilm. A microfilm reader is available in the Periodical Room.

PHOTOGRAPHS

The Library is recognized for having the most extensive collection of photograph images documenting the local history of San Antonio and surrounding areas.

The 3.5 million image collection contains vintage photos and original negatives from the *San Antonio Light* and *Express-News* newspapers as well as images from several important independent professional photographers. There are also thousands of historical pictures documenting everyday life that were copied from private individuals' collections. The Library acquires photographs through donation and loan. The annual Photo Heritage Days are an ongoing effort to preserve Texas images.

ACCESS AND USE—

The card catalog allows you to look up images by name, subject, or date. The cards are keyed to the gray file drawers where a corresponding image number enables you to view a reference print of the image.

Online Catalog—The Library's photographic catalog (<http://uitclib.utsa.edu>) indexes a fraction of the library's photographic collections. NOTE: The Library is converting the card catalog to an online catalog. The online catalog does not yet contain all the photographs within the Library.

Researchers wishing to view unprocessed collections or original materials are asked to schedule an appointment so that library staff members can prepare and closely supervise the use of the photographs.

Unless the lender/donor has placed restrictions on the reproduction of images, reprints of the Library's photographs are available for sale.

Institute of Texan Cultures—LIBRARY USER GUIDE

Library Hours: Monday-Friday—10 a.m.-5 p.m.; Saturday and Sunday—Closed

Information: 210-458-2228—**Photo Sales:** 210-458-2298

Photo Acquisition: 210-458-2241; Fax: 210-458-2219

801 East Durango Blvd., San Antonio, TX 78205-3209

www.texancultures.com/library

ACCESS. Please sign in at the Daily Register.

FOOD AND BEVERAGES ARE NOT ALLOWED IN THE LIBRARY.

DO NOT RESHELVE OR REFILE MATERIALS.

HANDLE MATERIALS WITH CARE.

Please keep pens and pencils away from books, documents, and photographs. Avoid marking, folding, tracing, or handling materials in a way that could damage them. Do not rest arms and elbows directly on documents or take notes on top of library materials.

COTTON GLOVES are provided and are required when looking at photographs and negatives, with the exception of the small reference prints from the gray file drawers in the Reading Room.

PHOTOCOPYING. There is a self-service photocopier available for patron use. Copies are 10 cents per page.

INTERNET AND COMPUTER. Two computers have been provided for library users to access library catalogs, references and databases. Print-outs cost 10 cents each (black-and-white only).



PLEASE BE CONSIDERATE OF OTHERS.

Avoid excessive conversation, which may interfere with the concentration of others working in the Reading Room.

COPYRIGHT. Researchers assume full responsibility for adhering to the laws of copyright, literary property rights, and libel. Permission to copy materials does not imply permission to publish. Determining copyright ownership and obtaining permissions are the responsibility of the researchers.

BORROWING RIGHTS. Materials may not be checked out to the general public. ITC employees and volunteers may check out cataloged materials. Other UTSA employees may check out materials at the discretion of the librarian.

PARKING. Limited parking is available in the parking lot in front of the Institute. This lot can be accessed from Durango Boulevard. City lots are also available.

Institute of Texan Cultures

UTSA HemisFair Park Campus

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